



# República Democrática de São Tomé e Príncipe

## Ministry of Planning and Finance

### Customs Administration and Public Expenditure Management II (ISP-CAPEM)

#### REQUEST FOR EXPRESSIONS OF INTEREST

#### RECRUITMENT OF SPECIALIST IN FINANCIAL MANAGEMENT FOR THE ISP-CAPEM PROJECT

Sector: Multi-sector- Economic Governance  
Financing Agreement Reference: 5900155018651  
Project ID No.: P-ST-KF0-004

The Government of the Democratic Republic of Sao Tome and Principe (RSTP), through the Ministry of Planning, Finance and Blue Economy, has received financing from the African Development Bank and the African Development Fund, toward the cost of the **Institutional Support Project for Customs Administration and Public Expenditure Management (ISP-CAPEM)**, and intends to apply part of the agreed amount for this Grant to payments under the contract with a **Project Financial Management Specialist**.

The Services included under this project are, but not limited to: (i) Implementation of the Financial systems including controls and standards; (ii) accounting, internal control and other financial management within the Project Unit, (iii) Establish and maintain the financial management system, including a grant accounting system, for the project to ensure the smooth flow and constant availability of financial resources to the Project, (iv) Facilitate the preparation of the project financial procedures manuals at all levels of project implementation and (v) Ensure compliance with accounting policies/standards and practices as stipulated in the accounting regulations and procedures agreed for the Project;

The duration of the assignment is 36 months.

The ISP-CAPEM now invites eligible consultants to indicate their interest in providing these services. Interested individual consultants must provide information indicating that they are qualified to perform the services (CV, cover letter, letters of reference, description of similar assignments, experience in similar conditions, possession of appropriate skills etc).

The individual consultants must possess the following qualifications:

- Bachelor's Degree in accounting; finance; management; economics or related degree from accredited University or Institution, or ACCA, ACMA, MBA, CPA certification.

- A minimum of three (3) years post qualification experience in accounting and/or auditing preferably in the public sector.
- A minimum of three (3) years hands on experience in financial management of donor funded projects preferably in the public sector.

Interested specialist may obtain more information at the address below during working hours: 9 am to 5 pm São Tomé and Príncipe time.

Expressions of interest must be delivered or sent by e-mail to the address below until, or delivered in a closed and sealed envelope, in Portuguese or French to the Planning Department “Provisional Unit of the Institutional **Support Project for Customs Administration and Public Expenditure Management** (ISP - CAPEM)”, until **August 09<sup>th</sup>, 2024 at 3:00 pm GMT** and mention “**Individual specialist in Financial management for the ISP-CAPEM project**”.

TO : Institutional Support Project for Customs Administration and Public Expenditure Management project (ISP-CAPEM)

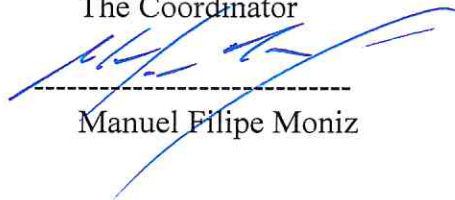
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The Coordinator



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